

Commodity Shelf Newsletter

July 2009

HAPPY SUMMER

DESE – SFS hopes the July Commodity Shelf Newsletter finds you relaxing and enjoying a brief break from school, while gearing up for a great 2009-2010 school year.



We would like to welcome the Residential Child Care Institutions (RCCIs) in Missouri to the USDA Donated Food (DF) Program administered by DESE – SFS. The RCCIs previously were enrolled in the USDA DF Program through the Department of Health and Senior Services, and oversight was through the Mountain Plains Regional USDA office. The RCCIs are now part of the DESE – SFS DF Program. RCCIs will follow the same processes as all the LEAs have in the past and will be referenced as an LEA in future correspondences from DESE – SFS. If an RCCI should ever contact you with questions about the USDA DF Program, please extend a helping hand and assist them in any way you can.

Order Forms

Monthly Order Forms for School Year 2009 – 2010 are now available on the DESE – SFS Commodities Web Site. The format has been changed for locating the Monthly Order Forms, so be aware you might think they are gone when you visit the DESE – SFS Commodities Web Site. The Monthly Order Forms are now (and will remain) the first bullet you see on the [DESE – SFS Commodities](#) Web Site. When you click on the [Monthly Order Forms](#) hyperlink you will be directed to another Web page that contains all of the Monthly Order Forms. The [Rebate Forms](#) have been reformatted the same as the Monthly Order Forms and will remain the second bullet on the DESE – SFS Commodities Web Site. The change was made so the order/rebate forms are the first items you see (rather than the last) and to clean up the lengthy DESE – SFS Web Site.

Please remember the Open Order forms are filled out for delivery the next month (Ex. orders submitted by July 15 will be delivered with your August commodities). The Processed Monthly Order Forms are filled out for delivery in two months (Ex. orders submitted by July 15 will be delivered with your September commodities).

Also remember:

1. Include your Agreement Number with **HYPHEN** on every form (Ex. 999-555)
2. Processed Order Forms need a delivery date
3. Digital Signatures are **OPTIONAL** on Monthly Processed Order Forms (see [June Newsletter](#))
4. All Monthly Order Forms must be **E-MAILED** to webreplyascfocom@dese.mo.gov. Please save and attach the file to the E-Mail, **DO NOT SCAN**.
5. Order Forms are due on the 15th of each month, unless the 15th falls on a weekend, then Order Forms are due the next business day.

The Open Order Form will be available by the 1st of each month prior to the delivery period. DESE – SFS will be experimenting with a new process this school year of



adding Open Order items to the Open Order Form when a Notice to Deliver has been received from USDA instead of waiting for the item to be physically delivered to the contracted warehouse.

All items on the Open Order are **EXPECTED** to be in the warehouse and available for delivery; however if circumstances arise that delay the arrival of the commodity, **ALL** orders will be delayed until the next month's distribution and an update will be in the next Commodity Shelf Newsletter. This process will allow DESE – SFS to save money on storage fees accrued on each case every month and will allow LEAs to receive products with longer shelf lives.

Recipe Contest

Do you or one of your kitchen managers have a great recipe you would love to share with other LEAs in Missouri? Here is your chance to share your tasty recipes and get some much deserved recognition for your hard work.

DESE – SFS is going to begin assigning an Open Order Item to be the “Commodity of the Month” for School Year 2009 – 2010 and would like for you to



submit recipes including the “Commodity of the Month”. Recipes will be reviewed by the DESE – SFS staff to determine the winning recipe. The person/school submitting the winning recipe will receive a certificate from DESE – SFS and an article in the following Commodity Shelf Newsletter with their recipe.

Here is what we need from you:

1. Name of the school that created the recipe.
2. Name(s) of the cook(s) who created the recipe.
3. A name for the recipe.
4. Complete standardized recipe including all measurements of ingredients, preparation and serving procedures (including any HACCP), serving size and total number of servings the recipe yields.
5. A short story about the recipe, how it was created, inspiration for the recipe, etc.
6. A student’s testimony about the recipe.
7. Nutritional information (if available).

A form is available on the DESE – SFS Commodities Web Site to fill out and to submit with your recipe. Submit recipes to DESE – SFS by either E-Mail at webreplyascfocom@dese.mo.gov or by Fax, 573-526-3897, by the 25th of each month.

The “Commodity of the Month” for July 2009 is:

Rotini, Enriched (B435). Because of summer break, Rotini, Enriched will be the “Commodity of the Month” for July and August, so recipes are due by August 25th and the winner will be announced in the September Commodity Shelf Newsletter. It’s not too late to order Rotini, Enriched for August delivery to experiment new recipes, or take a look at your best recipes and submit them soon. You just might see yourself in an upcoming Commodity Shelf Newsletter. Have fun and good luck!!



Donated Food Program Meeting

Missouri School Nutrition Association (MSNA) is allowing DESE – SFS to host an open forum meeting during their Annual Conference in Columbia on Monday, July 27 from 3:30 – 5:00 p.m. The meeting will not conflict with other events scheduled for the MSNA Annual Conference.

Matthew Essner will be presenting a short update on the Donated Food Program available to schools in Missouri to start the meeting. After the short presentation the floor will be opened for discussion about concerns you might have, practices you currently are happy with, and a chance for you to give input on where you would like to see the Donated Food Program in the future. Please plan to attend so your voice can be heard by the DESE – SFS staff. This will be a great opportunity to network with other school nutrition personnel from across Missouri and gain new ideas on ways to utilize USDA Donated Foods in your school lunch program.

Information about the MSNA Annual Conference can be found at www.mosna.org. If you have questions about the conference call 888-276-4307 or E-Mail geib@msbanet.org.

Value of Commodities for SY 08-09

A document containing the unit value of each commodity available from DESE – SFS during SY 08-09 is currently available on the [DESE – SFS Commodities](#) Web Site under the heading [2008-2009 Unit Value of Donated Foods](#). There were a few errors in the original document posted to the Web Site which have been corrected and the most recent updated document is now posted. The Sunny Fresh and Horizon Monthly Processed items were calculated by the case weight instead of the Donated Food pounds in each case. If you ordered any of these items and used the original figures, you can make the adjustments with the corrected file. DESE – SFS apologizes for the mistake.

Individual Value of Commodities received letters are still in the process and will be available on the [DESE – SFS Commodities](#) page as soon as all figures are received from processors in the Rebate Program. Because the Rebate Program runs the entire School Year, figures could not be compiled until after June 30.

Product Updates (Bonus..Bonus..Bonus!)

USDA has purchased record amounts of **BONUS** items for SY 09-10. Please reference the [May 2009](#) and the [June 2009](#) Commodity Shelf Newsletters for previously mentioned **BONUS** items. Recent **BONUS** items previously not mentioned include [A346 Sliced Apples](#). United Commodity Group has received the **BONUS** Apple Slices for DESE – SFS and is further processing the apples into flavored applesauce. The **BONUS** processed applesauce can be ordered via the [Monthly Order Form for United Commodity Group](#) located on the DESE – SFS Commodities Web Site.

Don't forget the **BONUS Turkey** items to be processed with J.T.M. must be ordered by July 15, 2009. Reference the [June 2009 Commodity Shelf Newsletter](#) for additional information.

Prorated and Open Order Items

Each month an estimated value of each commodity available via the Prorated List and Open Order is posted next to each commodity. This value is the price USDA **EXPECTS** to pay when orders are submitted by DESE – SFS. This value will fluctuate up and down based on the market for the commodity and when a purchase is actually made. DESE – SFS will be updating these values each month to reflect the most recent values USDA has available. Due to the current economic state, most values are actually decreasing at this time, but could easily change before the end of the 2009 – 2010 school year. **When a value is changed, it will be highlighted in yellow the month it is changed.** LEAs contracting with a Food Service Management Company (FSMC) should use the values on either the Open Order or Prorated List to determine the value the LEA should be credited upon receiving the commodities from the FSMC. These values will still have to be reconciled at least annually, per [FSMC Final Rule](#) effective November 6, 2008.

Some items on the Open Order have limited quantities compared to anticipated orders DESE – SFS estimates receiving from LEAs. When this happens the item will be listed on the Open Order with two asterisks after the description (Ex. Tuna, Canned, Chunk Light in Water**). LEAs are asked to order the quantity of each of these items as if they were to get the full amount, but keep in mind that the quantity may have to be

adjusted lower to meet the needs of all orders received by DESE – SFS.

Also, don't forget to check the Prorated List of Commodities (always the last page of the Commodity Shelf Newsletter) and send DESE – SFS a written statement if you **DO NOT** wish to receive any of the items at least 6 weeks prior to the beginning estimated delivery period. If your written statement is sent via E-Mail to webreplyascfocom@dese.mo.gov with the Prorated Items you **DO NOT** want, then you will receive a confirmation E-Mail when you have been removed from the requested distribution lists.

Application Agreement

Don't forget to renew your LEA's Application Agreement for SY 2009 – 2010 on the [DESE Web Applications](#). An E-Mail address is only required for the Authorized Representative, but we strongly encourage Food Service Directors to include their E-Mail address for future communications from the DESE – SFS office. Please note; the Authorized Representative will remain the initial contact for Child Nutrition Program correspondence.

Quote for the Month

"Whether you think you can or think you can't, either way you are right" - Henry Ford

DESE – SFS thinks we all **CAN** have a great 2009 – 2010 school year, and we hope we are right! Best of Luck!



DESE – SFS Commodity Section Contacts

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Monthly Orders should be submitted to:

webreplyascfocom@dese.mo.gov

FDA (Angie Jackson or Karen Fry):

866-473-9700 or 816-833-2000

Prorated Commodities for School Year 2009-2010

(The below list are the Prorated Commodities DESE, SFS anticipates receiving. *All quantities, delivery periods, and values are subject to change.*)

Prorated Commodities are USDA Donated Foods (DF), which are purchased by DESE – SFS and then equally distributed to all LEAs participating in the DF program based on their Average Daily Participation (ADP) in the National School Lunch Program. These commodities are intended to be used in the approved Child Nutrition Programs sponsored by USDA. LEAs may REFUSE any Prorated Commodity item they wish by having the **Authorized Representative contact DESE – SFS in writing at least six (6) weeks prior to the beginning Estimated Delivery Period.** Refusals can be sent via E-Mail to webreplyascfocom@dese.mo.gov, by Fax to 573-526-3897 or by letter to PO Box 480, Jefferson City, MO 65102-0480.

Commodity Code	Description	Case per ADP*	Case Size	Estimated Delivery Period	Estimated per Case VALUE**
Fruits and Vegetables					
A174	Potatoes, Wedges, IQF	44	6 – 5 lb bags	Aug 1, 09 – Sep 15, 09	\$ 14.25
A417	Strawberries, FRZN, Diced, 4.5 oz IND cups	52	96 – 4.5 oz cups	Aug 1, 09 – Sep 15, 09	\$ 30.76
A130	Corn, FRZN, Whole Kernel	44	30 lb case	Sep 15, 09 – Oct 31, 09	\$ 12.26
A416	Peaches, FRZN, Diced, 4.4 oz IND cups	52	96 – 4.4 oz cups	Sep 15, 09 – Oct 31, 09	\$ 23.04
A433	Pears, CND, Sliced, Bartlett	64	6 – # 10 cans	Oct 15, 09 – Nov 30, 09	\$ 22.84
A243	Spaghetti Sauce, CND, Meatless	62	6 – # 10 cans	Oct 15, 09 – Nov 30, 09	\$ 12.71
A346	Apple Slices, FRZN, Unsweetened	37	30 lb case	Nov 1, 09 – Dec 15, 09	\$ 10.60
A091 ***	Beans, Vegetarian, CND,	68	6 – # 10 cans	Nov 1, 09 – Dec 15, 09	\$ 13.56
A431	Pears, CND, Halves	64	6 – # 10 cans	Nov 1, 09 – Dec 15, 09	\$ 23.40
A204	Potatoes, Rounds, FRZN	44	6 – 5 lb bags	Dec 1, 09 – Jan 15, 10	\$ 12.49
A061 ***	Beans, Green, CND	64	6 – # 10 cans	Dec 15, 09 – Jan 31, 10	\$ 19.42
A350	Applesauce, CND, Unsweetened	64	6 – # 10 cans	Jan 1, 10 – Feb 15, 10	\$ 20.53
A942	Beans, Pinto, DRY, Whole	46	25 lb bag	Jan 1, 10 – Feb 15, 10	\$ 9.82
A409	Peaches, CND, Clingstone, Diced	64	6 – # 10 cans	Jan 1, 10 – Feb 15, 10	\$ 30.46
A434	Pears, CND, Diced, Bartlett	64	6 – # 10 cans	Feb 1, 10 – Mar 15, 10	\$ 27.19
A085 ***	Beans, Refried, CND	68	6 – # 10 cans	Feb 15, 10 – Mar 31, 10	\$ 22.21
A210	Potatoes, FRZN, Oven Fry, Crinkle	44	6 – 5 lb bags	Feb 15, 10 – Mar 31, 10	\$ 15.21
A299	Orange Juice, FRZN, 4 oz IND cartons	38	70 – 4 fl oz cartons	Mar 1, 10 – Apr 15, 10	\$ 7.50
Meat/Meat Alternates					
B065	Cheese, Sliced American, Yellow, Processed	37	6 – 5 lb loaves	Aug 1, 09 – Sep 15, 09	\$ 42.35
A515	Chicken, Cut-Up, FRZN, 8 pc, Raw	20 ****	40 lb case	Sept 15, 09 – Oct 31, 09	\$ 29.71
A608	Beef, Raw, FRZN, Fine Ground, 85/15	84 ****	4 – 10 lb packages	Oct 1, 09 – Nov 15, 09	\$ 56.17
A608	Beef, Raw, FRZN, Fine Ground, 85/15	42 ****	4 – 10 lb packages	Jan 1, 10 – Feb 15, 10	\$ 56.17
A515	Chicken, Cut-Up, FRZN, 8 pc, Raw	20 ****	40 lb case	Jan 15, 10 – Feb 28, 10	\$ 29.71
B065	Cheese, Sliced American, Yellow, Processed	37	6 – 5 lb loaves	Feb 1, 10 – Mar 15, 10	\$ 42.35
A608	Beef, Raw, FRZN, Fine Ground, 85/15	MAKE UP****	4 – 10 lb packages	Mar 15, 10 – Apr 30, 10	\$ 56.17

* Case per ADP means each LEA will receive approximately one (1) case of product for that number of Average Daily Participants. Each LEA will receive **AT LEAST** one (1) case of the product. This figure is only an ESTIMATE!

- Example: If LEA Jane Doe's ADP = 100 and A299 = 38 Case/ADP, then they could estimate to receive 2 cases of A299. $(100 \div 38 = 2.63)$. Round down for estimates).

** Estimated per Case VALUE is the value figured for each case based on the estimated cost per requested truck [determined by the USDA's Electronic Commodity Ordering System (ECOS)] divided by the number of cases on each truck.

- Example: A truck of A608 is estimated by ECOS to cost \$56,166 and contain 1,000 cases; therefore the Estimated VALUE is $\$56,166 \div 1,000 = \56.17 .

*** These commodity BEANS can be credited for a Vegetable *or* a Meat/Meat Alternate in Food Based Menu Planning, but cannot be credited for BOTH on the same menu.

**** Beef and Chicken Case/ADP's are determined by the response each LEA chose on the Processing Packet for School Year 2009 – 2010. If your LEA chose to process any percent of either commodity, then you must adjust the Case/ADP accordingly. If your LEA chose to process 100% of the commodity, then ZERO (0) cases will be prorated to your LEA.

- Example: If you chose to process 50% of your Chicken and your ADP is 100, then you would determine your quantity of A515 cases and multiply by 0.50 to estimate that you will receive 2 cases of A515. $(100 \div 20 = 5 \text{ cases})$, $(5 \text{ cases} \times 0.50 = 2.5 \text{ cases})$ Round down for estimates.

***** MAKE UP deliveries are for LEA's who chose to defer their pounds of PORK on the Processing Packet for School Year 2009 – 2010 and receive GROUND BEEF instead.

IQF = Individually Quick Frozen

FRZN = Frozen

IND = Individual

CND = Canned